

**COWICHAN BAY WATERWORKS DISTRICT**  
**1760 Pavenham Road, Cowichan Bay, BC V0R 1N1**  
**Phone: (250) 748-1687**  
**email: [info@cowichanbaywater.com](mailto:info@cowichanbaywater.com)**

**APPLICATION FOR METER INSTALLATION**

Civic Address: \_\_\_\_\_

Legal Description: Lot \_\_\_\_\_ Sec \_\_\_\_\_ Rng \_\_\_\_\_ Plan \_\_\_\_\_

Property Owner(s): \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

General Contractor: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Billing address: \_\_\_\_\_

I/We being the owner(s) of the above-mentioned property (or an agent acting on their behalf) do hereby agree to adhere to the following Regulations and Standards as set forth by the Cowichan Bay Waterworks District.

- 1) Connection Size must be a minimum of ¾-inches and the specified dual check valve must be installed in the meter box. No substitutions will be accepted. **An illegal connection made directly to the curbstops is not permitted under any circumstances. When water service is required, a meter must be installed by the District. Please provide 48 hours notice for a meter installation request.**
- 2) When a meter installation is required in a driveway, the concrete box must be of an adequate size to house the curbstops, dual check valve and meter. The box must have a metal lid with an opening that is of the correct size to accommodate a touch read meter wand.
- 3) The property owner(s) or their agent must notify the District upon the sale of the property with the following information;
  - legal description and civic address
  - date of completion of sale
  - name and contact information of purchaser(s)
- 4) Cowichan Bay Waterworks District Bylaw No. 230 is attached to, and forms part of this application. All regulations set forth within Bylaw No. 230 must be complied with.
- 5) The property owner(s) or their agent acknowledge that upon installation of the meter, the property owner will be billed the basic quarterly costs as prescribed the Annual Water Toll Bylaw. The cost of the meter installation is prescribed in the Fee Bylaw.
- 6) The property owner(s), or their agent, acknowledge that they have read item 13 within Bylaw No. 230 and understand that it is illegal to make an additional connection to service a second building, house trailer, on his her, or any other property.

**Property Owner (Agent)**

Name: \_\_\_\_\_  
(please print)

Sign: \_\_\_\_\_

Date: \_\_\_\_\_

**Cowichan Bay Waterworks District**

Name: \_\_\_\_\_  
(please print)

Sign: \_\_\_\_\_

Date: \_\_\_\_\_